

General terms and conditions of Park-Hotel am Rhein AG

1. Scope

These general terms and conditions apply to contracts concerning the renting of **conference, banquet and event rooms** for events and all other related goods and services provided by Park-Hotel am Rhein AG such as board and lodging.

2. Contract conclusion

You are sent a confirmation following your reservation. The contract only becomes binding once Park-Hotel am Rhein AG has received a return confirmation in writing within 14 days.

3. Reservation dates

Reservation dates bind both parties. Park-Hotel am Rhein AG reserves the right, without consulting the client, to rent the facilities/hotel rooms to somebody else once the deadlines specified in offers or confirmations have passed. If receiving enquiries for the same date, we receive the right to contact you before the reservation deadline elapses.

4. Services, prices, payments

- 4.1 Park-Hotel am Rhein AG must perform the services ordered by the event holder and agreed to by Park-Hotel am Rhein AG.
- 4.2 The event holder must pay the fee agreed to for these services to Park-Hotel am Rhein AG. This also applies to services and expenses of Park-Hotel am Rhein AG related to the event to third parties.
- 4.3 The prices agreed to are specified in Swiss Francs (CHF) and include statutory VAT.
- 4.4 The right is reserved to make price alterations for renting facilities, food, drink and rooms.
- 4.5 Services not used as arranged as well as all-inclusive seminar prices will not be refunded.
- 4.6 Invoices of Park-Hotel am Rhein AG must be paid in full within 30 days of the invoice date.
- 4.7 Park-Hotel am Rhein AG is entitled to request an appropriate advance payment at any time. The amount of this advance payment and the payment dates can be arranged in the contract in writing.

Reservations for **weddings** are subject to the following down payment conditions:

Aperitif	Down payment	CHF 1,000.-
Aperitif & wedding banquet	Down payment	CHF 2,000.-

Park-Hotel am Rhein AG will bill the down payment upon receiving the first return confirmation. We reserve the right to adjust the all-inclusive sums in case of an increased order volume.

5. Decoration and rearrangements

Decoration or the moving of furniture and facilities that you request will be charged for separately in accordance with the time and effort invested. Moving furnishings without consulting Park-Hotel am Rhein AG is forbidden.

6. Banners, flags, etc.

Banners, flags or special lights can be attached after consultation with our services director or electrician.

7. Number of guests

The customer must inform Park-Hotel am Rhein AG of the number of guests at least 48 hours before the event. Following this period, we reserve the right to bill the customer if the number of guests is lower than specified and deviates by more than 5%.

8. Cancellation conditions

- 8.1 If **banquets** (for weddings, refer to 8.2), **seminars** or **conferences** are cancelled, Park-Hotel am Rhein AG will charge an all-inclusive sum or rate of the menu selected in accordance with the number of registered guests or the all-inclusive seminar price / room rental price:

- up to 40 days before the event: 10 %
(at least CHF 300.00)
- 39 - 15 days before the event: 50 %
- 14 - 7 days before the event: 75 %
- 6 - 0 days before the event or failure to appear: 100 %

If no services have yet been arranged with the event holder, the amount listed below times the number of guests registered by the event holder will be charged based on the percentage values specified above:

Aperitif	CHF 25.00
Lunch	CHF 55.00
Evening meal	CHF 85.00

- 8.2 If **weddings** are cancelled, Park-Hotel am Rhein AG will charge an all-inclusive sum or rate of the menu selected in accordance with the number of registered guests:

- up to 153 days before the event: Down payment will not be refunded
- 152 - 90 days before the event: 50 %
- 89 - 15 days before the event: 75 %
- 14 - 0 days before the event: 100 %

If no services have yet been arranged with the event holder, the amount listed below times the number of guests registered by the event holder will be charged based on the percentage values specified above:

Aperitif	CHF 60.00
Evening meal	CHF 140.00

9. Additional terms for group room reservations

9.1 Groups in these terms and conditions are considered to be 7 persons or more. A total invoice is created. Individual prices apply to less than 7 persons. There is no entitlement to group prices being granted. Depending on availability and demand, group prices may be granted in individual cases.

9.2 Reservations have to be confirmed in writing. The final list of guest names of the group must be provided to Park-Hotel am Rhein AG 7 days before arrival at the latest. If there is a cancellation, Park-Hotel am Rhein AG charges a percentage rate of the services booked:

- up to 31 days before arrival: free of charge
- 30 - 23 days before arrival: 25 %
- 22 - 15 days before arrival: 50 %
- 14 - 7 days before arrival: 75 %
- 6 - 0 days before arrival or failure to appear: 100 %

9.3 Cancellation is subject to different terms and conditions during the times when trade shows are held.

10. Obligation to exercise supervision

It is the parents' duty to properly supervise their children. Park-Hotel am Rhein AG cannot be held liable if there is an accident. Stays at our Park are at the guest's own risk. Special care must be taken during activities in the park. We cannot be held liable for accidents.

11. Liability

11.1 The event holder is responsible for insuring any event items they have brought. Park-Hotel am Rhein AG cannot accept any responsibility for any lost or damaged items.

11.2 Park-Hotel am Rhein AG cannot be held liable for coats, umbrellas, bags and other items deposited at our cloakroom.

11.3 Park-Hotel am Rhein AG cannot be held liable for any damage to cars parked in the free car park or the fee-based multi-storey car park.

12. Bringing food and drink

Unless a written agreement has been made, the client shall purchase all food and drink from Park-Hotel am Rhein AG. Food and drink brought to the premises are subject to an additional/corking fee.

self-provided wedding cake	CHF	5.00 per pers.
self-provided wine, 75cl	CHF	40.00 per bottle

13. Extension

An extension of your event from midnight until 2 a.m. is charged at CHF 300. From 2 a.m., CHF 100 is charged for every hour begun.

14. Entertainment, music, noise

In consideration of other guests, music must not be played past 2 a.m. Starting at midnight, the volume of the music must be reduced to the room's noise level. Doors and windows will remain closed starting at 10 p.m.

15. Fireworks

It is not permitted to set off fireworks in the Parkresort area (including the park).

16. Damage

The client is liable to Park-Hotel am Rhein AG for all damage and loss he or third persons cause without Park-Hotel am Rhein AG having to prove the client's guilt. Park-Hotel am Rhein AG accepts no liability for items brought by the customer, event holder, speaker, participants or third parties.

17. Force majeure

In the case of force majeure (fire, flood, demonstration, etc.), Park-Hotel am Rhein AG reserves the right to withdraw from this contract.

18. Ancillary services

Any ancillary services such as music, flowers, etc. will be charged at 100%.

19. Additional terms

These general terms and conditions and contracts concluded based on these are subject to Swiss law. Rheinfelden is the place of performance and jurisdiction. Park-Hotel am Rhein AG may decide, however, to file a suit at the place of residence or seat of the client.

Rheinfelden, December 2016 (subject to change)